



Overlander Ski Club Directors Meeting

Date:	Monday, September 12, 2016
Time:	7:00 pm
Place:	Sports Council Basement Room

Directors:

Dana Manhard, Joan Bernard, Dave Hallinan, Vesta Giles, Sandy Eastwood, Alan Vyse, Luc Guilherme, Regrets: Neil Steinke, John Grover, Krista Dick, Scott Decker, Rich McLeary, Leslie Tucker, Bruce Tucker

Adoptions of Minutes Minutes from May 2 were adopted as circulated. Moved by David. Second Alan. Carried.

Business arising from the minutes

1. Food trucks Vesta Nothing new. Another food truck festival coming up.
2. Investigate kids snowshoes Lee Expensive and hard to find. We need to purchase a few pairs. Alan to contact Runners Sole
3. Loppett -February 12 Natalie is the contact
4. BC Championships Confirmed Dates February 17-19, 2017
5. Ski suits pricing Dana Nothing done at this time
6. Dog Snowshoeing trail Vesta and Krista will walk a trail and mark with yellow ribbon. Need to contact Michelle in Ministry of FLNRO with rough location. To consider this a bike trail in off-season. Alan to contact Bike Riders Association.
7. Define Ski League and JD Vesta Done and will be on new website
8. Grant applications Vesta may have a keen Ways and Means person who is moving back to Kamloops and wants to volunteer and give back to the community.
We have been awarded a Hosting BC grant of \$5000.00 to help offset costs for the upcoming BC Championships.

Business arising from Reports

1. **Review Membership options** Discussion on how do we handle CCBC membership fees and Zone4. It was recommended that we do what we did last year and have CCBC fees included in the club fees.
2. **Web Design** will be up for Board members to view by Thursday this week

New Business

1. **Finalize Rates** Juniors night ski will be \$5.
 - Day and punch pass tickets need waivers.
 - Junior Development kids can sign up without a parent (example: Canoe and Kayak) Junior rate (9-18) \$22, Under 9 \$15 and includes club membership. Parent rate is \$100 which includes club membership. This is a better deal than the family rate and encourages membership.
 - Fee schedule to go to Ministry for approval.
 - Registration will start this weekend on Zone4. To start registration in August next year.
 - Early bird registration will remain as November 15.
 - We need to hand out an info sheet along with the 6-day passes for skiers to sign up with contact information. Also asking if interested in receiving emails. Skiers can unsubscribe at any time on website link.
2. **Girls Go Nordic program** need to ask Lisa what she wants to do. This is a valuable program. Lisa is only available Sundays to offer private lessons. Vesta to contact Lisa and get back to Joan about possibly including this on Zone4.
3. **Club membership incentive** all members will receive a white or black toque with the new logo.
 - Staff will be given a toque to wear.
 - Quotes required from various companies- Luc to contact CCC, David to contact city, Scott, Rich, Dana and John to check into ski suits.
4. **Insurance** adjuster needs to contact lawyer. Vesta will continue to follow up with this.

5. **Staff training** job descriptions need to be reviewed. We need to up our game on procedures.
6. **Swag- general and stuffy trail** It was suggested that stuffies be put around one of the snowshoe trails as an incentive for kids. And up to \$200 be spent on stuffies.
7. **Signage**
 - We need a sign with fee schedule posted prior to the ticket booth. It was suggested that a sandwich board on cones be set up.
 - Ski at your own risk signs also need to be posted.
8. **Skool Ski** we need to find another instructor, as Lisa is no longer available.
 - We need waivers and lists from a teacher to include chaperones. This program is a partnership with the School Board at no cost to students. David to talk to the Secretary-Treasurer.
9. **Budget**
 - This season our grants are minimal so we don't have additional funding. The budget is a starting point and we can always makes changes.
 - The club will replace the suits for active racers because we are changing our colours and logo. New racers will pay for new suits. Dana to follow up.

Motion: that we accept the budget as presented. Moved by Alan. Second by Luc.
Carried
10. **Board Governance** this is a starting point to update Roles and Responsibilities of Board of Directors and policies and procedures so that they reflect what is current. We are looking for input at this point. Please contact David with any comments.
11. **Policies** need to be updated. David has started the process.
 - Discussion regarding the need for Criminal Record Checks for our volunteers, coaches and staff working with vulnerable persons.
 - Discussion about the need for a policy procedure on icy and windy conditions on the trails and the warning to ski at your own risk.
12. **City Ski program** We need to find an instructor willing to do this learn to ski program as Lisa is no longer available. She may have someone interested. Deadline for the winter activity brochure information is due September 30. Cost decided is \$60 plus equipment rental. City will collect 25% of fees and the club will collect 75%. It was decided to go ahead and offer this program.
13. **Newsletter** Please send any items to Vesta ASAP.

REPORTS

President- Vesta

Accident / Insurance

I have no update on this other than our adjustor wanted to talk to all the board members as well as staff and AI. I don't think that has happened but I have sent an email to the adjustor and haven't heard back. I have also asked for guidance regarding redesigning day passes, 6 day passes, waivers for programs, and new signage. I will keep pursuing this.

Vice President-Neil -No Report

Treasurer- David Discussed earlier in minutes.

Registrar- Joan

The main issue (dilemma discussed at last meeting in June) is whether or not to include CCBC fees (\$19 each) in club fees - I sent an email to CCBC outlining our concern re lost revenue due to zone4 subtracting the \$19 CCBC on second registrations (since CCBC fees were included in our fees), as well as a related second issue of how to provide a family rate if we didn't include the CCBC fees in our club fees. Wannas at CCBC did reply (no suggestions) and forwarded my email to zone4. No reply from them yet.

Consequently, after more thought, I recommend that we just keep including the CCBC fees in our club fees same as prior year. Most of the approximately \$300 lost due to zone4 subtraction of CCBC fees was due to Girls Go Nordic late registrations and only a couple of ski development late registrations (less than \$100). Also we can then continue to offer the \$70 family membership.

Volunteer Coordinator – Leslie-No Report

Trails –Luc/Alan

- The trails committee has not yet met.
- The water filtration system is being looked after by Kelvin from Delta Irrigation. He has worked with IHA a lot and didn't think it was a big deal. I haven't talked to him since I returned from vacation but hope to have more info on Monday. IHA informed us to go ahead and install and we can pay on invoice..
- No updates with lights. If we have money we can replace some of the existing florescent ones with LED. It

was recommended that we replace the florescent lights with LEDs and we extend the lit trails to include Little Joe as there is a large draw of night skiers.

Publicity – Vesta

Website

The website is nearly complete and I hope to have a draft for everyone to see sometime this week. There are some gaps in it because we don't know what programs and events we will be running and I don't have the registration date yet. As soon as we get it where we want it to be and it goes live I will work with the designers to create a set of instructions for updating information.

Junior Development- Dana-No report

Meeting adjourned at 9:30 PM

Recorded by Sandy Eastwood

Next Directors Meeting

Date:	Monday, October 3, 2015
Time:	7 pm
Place:	Sports Council Board Room

Action List

Constitution and bylaws	John
BC Rural Development Fund	Alan
Dog snowshoeing trail	VestaKrista
Museum archives	Vesta
Food trucks	Vesta
Investigate kids snow shoes	Alan to contact Runners Sole
Ski suits pricing	Dana, Rich, Scott and John
Ways and Means volunteer	Vesta
Review Duties of Board Members	Everyone
Girls Gone Nordic	Vesta
Quotes for Swag- toques, etc.	David, Luc, Alan
Gas tax grant to contact Ron Storie, TNRD	Vesta
Insurance	Vesta
School waivers	David
Skool Ski and City program instructor	Vesta contact Lisa

Please note the following dates for upcoming Directors meetings

- Monday, November 7
- Monday, December 5
- Monday, January 9, 2017
- Monday, February 6
- Monday, March 6
- Monday, April 3
- Monday May 1
- Monday, June 5