



## **Directors Meeting**

Date:	<b>Monday, May 7, 2018</b>
Time:	7:00 pm
Place:	Sports Council Board Room

### **Directors:**

Joan Bernard, Mike Duck, John Grover, Dana Manhard, Raegan Markel, Rich McCleary, Dillon Stuart, Alan Vyse

**Regrets:** Vesta Giles, Luc Guilherme, Maureen Light

Meeting was called to order at 7:01 pm.

### **Financial statement**

Discussion of club funds - are we out of grant funding possibility (Blazers Gaming Grant) if we have this money in the bank? Fund allocations will need to be made before year-end in September. We will probably have spent the majority of the funds on skis, plus possible upcoming reno of basement. We don't have a reno cost estimate yet, but probably \$10k. May be able to use volunteers for the reno; the Trails Committee will discuss it. Tabled for further discussion in June.

### **Club rankings**

Our club was ranked 2nd and 3rd (depending on number of years counted) for membership increases across the country. Due to good snow years, change in costs for punch pass/annual pass, snowshoe trails, washrooms, water fountain, lights – these have all made a difference.

### **Governance**

KPMG and Daley and Co. did not say yes to being treasurer. We still have Tracy doing bookkeeping. Mike is willing to take on the role; he can tap into his family connections for advice. Dave is willing to train the new person.

Coralee as Volunteer Coordinator - Dana will check in.

### **Strategizing Meeting**

A date needs to be set for the annual strategy meeting.

### **Trails**

Snow machine - Alan will talk to committee about details such as new vs. used, whether we will sell old machine, and present as options A, B, C. We may be able to get a loan from the manufacturer.

Emergency procedures – it took ½ hour to get AED to Canmore trail in a medical emergency. We need an emergency response plan. The trail signs say to call 911 out of season. Do all junctions have numbers on the sign? The ticket booth attendants would get there before the ambulance. We could give out a sticker with the booth phone number on it. We should also make sure all coaches have the number.

Opening and closing dates – this past season it was skiable before we opened and skiable after closing. We closed because the groomers (volunteers) felt they were done. Telemark has paid track setters, they went longer than us by about a week. We could have a more formal policy of when we open and shut. If we open at the snow point, it is easier to prevent walkers and dogs on the trails, but do we charge to ski if only some trails are open? Also we need to have staff if we are open. We have full control over the trails from the beginning of November until the end of March, even if we are not open; we can tell people not to walk on trails. The cost to be open is about \$1,400 per week for staff.

Basement remodeling - see April minutes.

Rentals - Skis boots and poles were ordered, they will arrive in the fall. Extra bindings and plates were also ordered. We need to get rid of old gear that is done, especially boots.

Cycle Logic is willing to sponsor, they donated prizes for the year end wrap up.

Big Steel Box – we will need an excavator to level a spot. Tim can arrange something, also Mike might know someone. We

will move the little hut back at the same time. The tower can go, it is not ideal and we can build another tower on top of the box.

### **Ski League**

Wrap-up banquet was held on Saturday. Jessie Gladish (Ididarod hiker) was a very good speaker. Roller skiing - a few kids are doing so. One kid is on the talent squad, one is on the provincial team.

### **2018/2019 events**

Natalie will not be in leadership role but will help – we will need a chief of race for events. BC Cups can bring in \$25-30k. BC Games benefit was timing setup that has now been donated to CCBC.

May 12th CCBC AGM – Alan can go if Vesta is unavailable. Usually the event is both Saturday and Sunday, with clubs meeting and exchanging information. The actual AGM is on the Saturday.

**Motion from John to approve the April meeting minutes. Seconded by Alan. Carried.**

Meeting adjourned at 8:24pm.  
Minutes recorded by Raegan Markel.

### **Action Items**

Formalize agreement with KCKC	Vesta
Point of Sale system	Luc
Promotions – Ski S'Kool brochures, rack cards	Vesta

### **Upcoming Events:**

CCBC AGM May 12th.

### **Next Scheduled Meeting Dates:**

June 4, 2018  
September 10, 2018  
October 1, 2018  
November 5, 2018  
December 3, 2018

### **5.1 Financial Update**

All

Brief update on where the club is from a financial position for the year ..... hope you are all sitting down when you read this.

Trails Revenue and operations were \$193 about \$10K over last year All of the gain was in ski trail revenues with Snow shoe rentals and trail fee along with ski rentals all below the number seen last year.

Club Revenues down by about \$30K most of which relates to the lack of race revenues based on the events offered this year compared to last year. The other component is monies received for capital grants is down by \$10K - this year was TNRD monies of the snow-mobile while last year was Gas Tax money for the lights and potable water funding from the Sports Legacy group.

Trail Expenses are currently under this years budget as well as under last years spend. Wages were down due to a later start of the season and Repairs on the equipment were not as considerable as they have been in the past. These should not change materially between now and the end of the fiscal year.

Club expenses are over budget, most of their is driven by the re-evaluation of the volunteer hours related to ski league. Actual spend is approximately \$30k under budget. Actual spend including the volunteer hours is well under budget. As these costs relate to Club activities there will be some additional costs incurred in this are over the remainder of the fiscal.

Here's the "are you sitting down part" bottom line - PROFIT \$55,645! Amazing Year so far.

Additional Information - Balance Sheet - Balance as of April 20, 2018

Cash in the Bank - \$111,300

- Machine Fund - \$80,000

- Equipment Replacement Reserve - \$5,000

- Operating Reserve - \$2,700

- Capital Reserve - \$2,700

- Coaching Fund - \$5,040

Please forward to other board members not included.

If you have any questions ... please let me know.

## **5.2 Trails Committee Report**

### **Trails Report May 2018**

Here are the final numbers for the year ... sorry I missed the April meeting!

The trails closed on Sunday March 25<sup>th</sup> although skiing continued well into April. There was a record snowpack at the Lac le Jeune snow station, registering 206% of the 43 year average. The final skier total was 16384, our second highest in 26 years, and 200 more than last year. Snowshoe numbers were at 1652, just a little under last year. We were open for 107 days which is just over the long term average. The average number of skiers per day was over 150 and has been at the same level for the last three years, which is an indication that demand is strong and continuing. Night skiing was also strong throughout January and February with over 40 skiers per night. Trail head revenues were at a little over \$95,000 and at the same level as last year.

S'Kool Ski was well received again with many positive comments from teachers, especially for our instructors Roy and Shelley.

The staff .... Lee, Matt, Chelsea, Paul, Shelley and Roy ..... all performed at a very high level this year. On behalf of the trails committee, I want to record our thanks to them all! I also want to thank the Tracksetting crew who kept the trails in excellent condition all season. Imagine what they can do with the new snow machine!

The winners of the annual attendance guessing game were Raegan, for the skier total and Luc for the snowshoers.

Alan ... for the Trails Committee