

Overlander Ski Club Board Meeting – Via Zoom

May 1, 2023 Attendees: Char, Jen, Joan, Klaus, Garth, Chelsea

Meeting started at 7:08 pm No quorum; meeting for discussion only

Agenda Items:

1. Strategic Planning Session

- Discussion: concerns over current strategic plan as it is short on action plans while ideas are good. May not be possible to update this in one evening; could do one 3 hr session with everyone, then have subcommittees in other sessions
- Need to develop a realistic timeline; possibly 3 meetings: 1 develop objectives, 2 decide what is achievable, 3. Assess our results (new strategic plan, measurable)
- Ask Rhonda to come up with an agenda for the various tasks and time needed

Notes re Strategic Plan Procedure (Char and Rhonda):

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- Welcome, review agenda, confirm intention
 - Review existing strategic plan
 - Celebrate successes in the plan
 - Identify shortfalls for consideration in the new plan
 - Identify objectives that were met but not in the plan for consideration in the new plan
 - Confirm the 'buckets/categories' for the new plan
 - Potential suggestion
 - Operations
 - Potential sub-categories - human resources, communication, membership, finance, strategic relationships
 - Infrastructure
 - Potential sub-categories - trails, equipment, facilities
 - Governance
 - Potential sub-categories - bylaws, policies/procedures, board succession planning
 - Quick SWOT (as an intro to objective setting)
 - Brainstorm what are the clubs strengths, weaknesses, opportunities, threats
 - Objective setting (I would highly recommend you try to have no more than 3 objectives for each sub-category within each main category and you don't necessarily need 3 in each sub-category either.)
 - Brainstorming ideas under each category – pie in the sky
 - Theming as a group
 - Finalizing 'objective statements
 - Tactics to meet objectives
 - Brainstorm actions
 - Prioritize into short, medium, long-term
 - What does success look like based on the short, medium and long-term actions
 - Brainstorm some measures for each objective
 - Group discussion to finalize
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- Potential additional pieces for a longer or extra session
- Expand on the action planning
 - Individuals responsible
 - Resources needed
 - Risks/mitigation strategies
 - Get more specific on deadlines

Tentative date: not set yet; maybe early June?

2. **Welcome new Board Member Garth!** He requested information re website updates; tech support; will contact Chelsea for more info; info on publicity was outlined by Jen for him

3. Plans to try to fill vacant Board positions- still in process

Zone 4 volunteers:

- for board: Isla Buchanan, Jeff Young, Clayton Whitman, Jane Horton:
- for publicity: (Garth has already volunteered for publicity) Blake and Raelene Chursinoff, Andrea Haywood-Farmer, Hannah Valihora, Jordon Sweetnam

Jen did contact Clay, informed him of our challenges re possible biathlon program; suggested he join the Board to help but he declined

Jen and Char intend to contact the other possible volunteers this month.

Klaus will email current volunteers to thank them (except ski league volunteers – to be contacted by ski league coordinator).

4. Update on Training Pay Policy (confirm final wording)- no update

Dave requests wording conform to OSC policy formatting.

Chelsea to rework the wording to conform to policy – in process. The update has been agreed to in principle, so qualifying staff members from current season can be paid.

5. Change of fiscal year – do we wish to and what period? No update

6. CCBC AGM in two weeks –Jen can now attend; Dana may also attend. Discussion will be successes and challenges.

7. Insurance coverage – investigation still in process – no update:

- last year's members (kids/volunteers) are covered for summer, until next season. New members as of September are not covered prior to season(july/aug).

Dave/Char/Dana to clarify with Zone4/CCBC re insurance coverage for shoulder season outside ski season; what end date can be set to include summer dryland training/volunteers at trails, etc.

8. Asset Management 101 for those who were not at the other meeting where this was discussed

Tabled again: to be discussed at next meeting.

9. Gaming Grant (for ski school skis): have we submitted it? No update

Dave to follow up with Maureen re current year.

Next year's grant application period is open. Dave hopes to do this with info from Maureen. Dana will assist with info if needed.

10. Dave is dealing with payment needed for Nordic Pulse.

11. Payment for member survey: Char will email Dave to advise she can pay for the survey with her credit card and be reimbursed for it; (no OSC credit card yet)

11. Stake Lake Site Update: bathrooms were not working at the end of the season; septic system map wrong so pumping was not done correctly (system plugged-ugh!); now being fixed - pumped out correctly.

Meeting adjourned 8:01 pm

Next Meeting: June 5, 2023