

**MINUTES of OSC Directors’ Meeting November 2, 2020**

**Directors present**: Joan Bernard, Tim Cole, Mike Duck, Chelsea Francis, Vesta Giles, Wallace Huston, Maureen Light, Dana Manhard, Rich McCleary, Dillon Stuart, Alan Vyse

**Regrets;** Luc Guilherme, Raegan Markel, Sharlene Patko, Lynda Ritchie

Meeting called to order at 7.05 pm

1. **President’s Report (Vesta)**

Nothing to report

1. **Governance**

**Date set for AGM: March 1, 2021**

1. **Membership**
   1. **Registrar’s Report (Joan)**

November 1, 2020: 701 people registered, including 10 snowshoe passes

As of Nov 1, 2019: 320 people were registered on zone4 for season passes

New members 2020 - 194

Ski Development: 2020-21

67 total registered Nov 1/20 (40 registered Nov 4/19)

Waitlist: 9

* 15/15[Level 1 (age 4, 5)](https://zone4.ca/registration/group/8f1d0f6e-f77b-11ea-8ad1-0242ac110005/604257#856acc7a-f77b-11ea-9b75-0ae5fb125db3) Waitlist: 3
* 12/12[Level 2 (age 6)](https://zone4.ca/registration/group/8f1d0f6e-f77b-11ea-8ad1-0242ac110005/604258#856acc7a-f77b-11ea-9b75-0ae5fb125db3) Waitlist: 5
* 12/12[Level 3 (age 7)](https://zone4.ca/registration/group/8f1d0f6e-f77b-11ea-8ad1-0242ac110005/604259#856acc7a-f77b-11ea-9b75-0ae5fb125db3) Waitlist: 1
* 18/24[Level 4 (age 8-9)](https://zone4.ca/registration/group/8f1d0f6e-f77b-11ea-8ad1-0242ac110005/604230#856acc7a-f77b-11ea-9b75-0ae5fb125db3)
* 10/16[Track Attack (age 9-12)](https://zone4.ca/registration/group/8f1d0f6e-f77b-11ea-8ad1-0242ac110005/604231#856acc7a-f77b-11ea-9b75-0ae5fb125db3)
* 7 Junior Development

Parent Volunteers (on zone4 when a ski development class is selected): 12 can help coach; 13 can help with ski league misc.

VOLUNTEERS: # of people expressing interest – possible contacts?

Social Committee: 11

Volunteer coordinator: 8

Board members: 7 new people expressed interest (including Lee)

See link here for more details (Board/Social/Volunteer Coord):

<https://zone4.ca/report/8abbbed6-0997-11eb-bf78-0ab3f7e2b8cb>

Coaching: 14 and Assistant coaching: 7 See link here for more details:

<https://zone4.ca/report/b47a09ce-0999-11eb-bf78-0ab3f7e2b8cb>

No BC Punch passes offered this year

* 1. **Publicity (Vesta)**

The press release sent out October 13th resulted in great interviews with CBC Radio and Radio NL. Our social media posts on Facebook have been very well received and there is good momentum there. The next newsletter will go out the week of November 2nd so please have anything you want in it to me by Wednesday, November 4th.

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* 1. **Social coordinator (Chelsea)**

No events allowed under Covid rules, possibilities still under planning include:

Growler hunt (adults), scavenger hunt (kids)

* 1. **Volunteers Report:** none

**4. Strategy**

**4.1 Ways & Means (Maureen)**

* SIDIT, Southern Interior Development Initiative Trust, not giving grants at this time.
* Blazers Foundation Grants, limited availability, not for Christmas lights.
* No grants for Christmas lights available.
* Telus, grants closed for 2020, reopens January 1 2021
* Gaming grants: Deadline Nov 1, we are still waiting to hear.
* There are grants that Wannes has provided information on, confirmed with Dana that we have no skiers who would qualify.
* No news on Capital Projects Grant as of today.

**4.2 Strategic Plan**

Discussion took place at end of meeting after Operations (section 5) and Board Business (section 6):

Discussion topics:

* Possible changes needed re Covid? At this point none; lodge and design of future lodge might be affected. Ticket booth is good to have separately rather than tickets being sold in the lodge.
* Need to make a number of major decisions re lodge plan and location before applying for a grant; also will need to involve BC rec sites & trails, Transportation & Highways for approvals; possible onsite meeting to look at locations.
* Update wording: under Membership Measures to “Number of skier days annually”
* Strategic Relations – this is occurring with several local merchants
* Reciprocal pass agreements: Sunpeaks, Caledonia, Highland Valley, Nickel Plate; Chelsea to reach out to Sk’mana, possibly Revelstoke,
* “expand rental equipment program by 20%”: could replace this with a Rental replacement strategy/policy or maybe keep as is for this year, since it may be big for rentals.
* Water system: will need a better system, needs to be re-piped for longevity of the system (pipes too small)
* Fundraising efforts for replacement snowcat have been started.
* Machine fund: increase from $140 to $300K for new snowcat
* Establish lodge fund.

**5. Operations**

**5.1. Financial report (Mike):**

Membership revenue is coming in; no noteworthy expenses yet.

**5.2 Trails report (Chelsea and Alan)**

        Vesta, Luc, Tim and Alan conducted interviews for the Trails Manager position and Chelsea was hired

        Staff recruitment continues. Paul and Shelley are returning and three more individuals were offered positions last week (Serena Lindsey, Michael Lanyon and Rachel Komori). Chelsea and Alan have more interviews planned for next week

        The Covid mitigation plan has been modified further and will be posted on the web page

        Ski School is already fully booked.

        Trail maintenance came to a halt with the early snow. Chris and Peter P rolled several trails but their efforts were defeated by the warm weather last week. Almost all of the trail maps are being replaced because they were unreadable after the ink faded. Maintenance crews have been out again since the snow.

        Paul has replaced the railing on the day lodge balcony and will be working on the back step and changes in the basement to accommodate Covid plans.

        The septic tank has been pumped

        Water samples have been approved and our permit should follow shortly

         Chelsea is working out a lesson program; Lisa has made a proposal. Serena is a qualified CANSI instructors

        The cost of rentals is under discussion

        Snow removal contract is still uncertain; Chelsea has one quote, looking for one more.

        A waste dumpster has been contracted

        Chelsea set up the snowshoe stuffie trails

        Locks on the sea can have been changed and security at the machine shed has been improved

**5.3 Ski League Report**

Lynda has recruited Crystal Huscroft and Alecia Karapita to help with organizing ski league this year.

Crystal is going to try to update the website and get the coaches geared up and Alecia is working through the ski league COVID protocol and planning out how to best inform parents. Alecia will also be thinking about how to properly thank the coaches and organize and capture some pics. Lynda will be working to get the new coaches trained and everyone moving in a somewhat common direction as well as exploring opportunities for special events (like the mini olympics or the hot dog summit ski but with covid in mind).

To date we have 74 kids registered in programs and nine kids on the waitlist. Our current limiting factor is the amount of coaches. Right now all of our level 1 to 3 are full. There is still room in the older levels.

Coaches are the limiting factor; will try and let parents know as soon as possible; hoping to get them all in off the waitlist.

Based on these numbers the fees that will come into the club from the ski development league are $6850 (15x$65 = $975, 59x100=5900)

Coaches are ready and willing to put on a safe season for all in the development league. Some have limited the amount of kids per class.

We have 11 returning coaches and 6 new coaches. If we were to get one or two more Level 2 coaches we could probably take in the remaining 9 kids on the wait list. This would translate to roughly $930 more fees into the club. Lynda and Dillon are working out a plan here.

Dryland training is underway for some of the groups with a focus on technique, cardio and team building. We even have managed to put on a successful yoga session giving the kids a good diversity of training opportunities this fall.

**Coaching development**

We are again in a rebuilding and growth period for our coaching roster. We have lost four coaches (two bunnies, and two level three) and have gained potentially six new ones. At a minimum coaches need the introduction to community coaching course and another introductory course that cost about $75 per new coach.

In addition we are putting four current coaches through the Learn to Train levels including Dryland and on snow Courses. Both of these courses are being held in surrounding communities, so there is a cost for lodging as well as the course fee.

There are potentially four coaches interested in the Community Coaching session. We have secured spots for them in the upcoming Salmon Arm session.

As a result there will be some costs with growing our coaching roster.

**Discussion of putting an expense form and explanation on the website**:

Dana stressed the need for providing on a form on the website to be accessible to coaches, parents, etc. to streamline the currently time consuming process of submitting expenses. Dillon suggested putting a form as a link under Board Business. Instruction to include who the form is to be submitted to (the designated board member).

* Mike will revise the form and add instructions for submission, including timeline for submission.
* Vesta will send link for google docs for any board members to add information/instructions/lists.

**5.4 Operations (Luc):**

I have replaced the Wifi link between the ticketbooth and the machine shed. I used a couple of active antennas and moved them higher up the roof on the machine shed. It has a very good signal between the two buildings now. The security cameras are working well and we could add more cameras if we want. The total cost will be about $250 - $300. Each unit was $90 and there was some cable and terminators I had to use.

I have the FTP site details from the webpage provider now and will setup the web cam and weather station soon. This is because Telus has stopped their FTP service.

I will be looking at building renovations with Lee when I get back to see what needs to be done to "Covid" proof the buildings.

**5.5 Junior Development Report**

Ski suits were ordered by Corallee. Cost will be $3757. Or something very close to it. It is mostly race suits and some warm ups. (budget was $6000)

The rental skis arrived and Rob put bindings on them and they are at the lodge. We are 4 bindings short so will locate a few more bindings.

We also finally purchased wax tables. At the time they were ordered we were needing them as our old one was starting to fail us and we never had enough with more than one event happening at the same time. Not sure on the final bill for the skis or wax tables yet.

Dryland practices are continuing along well. Nice to be able to get out for one of them on snow. Thanks for the rolling. It’s amazing how cleaning the trails down to the pebble can make low snow skiing possible, even if it was just double poling.

**6. Board business**

**6.1 MOTION**: (m. Dillon, s. Mike)To approve the minutes of Oct 5 meeting**.** CARRIED.

**7. Other/new business**

1. **Rental rate for skis for ski league**; use the same rate as for all rentals ($8 per day classic, $15 for skate), no all season rentals for a ski league participant. Discussion re skate ski rentals for the year for ski league: would require purchase of more skate skis and an equipment manager from the ski league.
2. **Snow plowing**: Chelsea: Level Action is willing to come out, other companies state we are out of their zone; Mike contacted Coquihalla contractor: they would be happy to help us out but low priority compared to highway clearing; could push snowbanks back; contact them re snowbanks only (otherwise too low priority).
3. **Social Coordinator:** Vesta to call Sharlene re becoming Social Coordinator (either as board member or just committee chair) to work with Chelsea to set up committee; Chelsea to step down as she is now Trails manager

**Meeting adjourned: 8:59 pm**

NEXT SCHEDULED MEETINGS (online):

December 7, 2020

January 4, 2021

February 1, 2021