



OSC Board of Directors Meeting

Date:	Tuesday, October 3 rd , 2023
Time:	7:00 pm
Place:	Tournament Capital Centre Room B

Directors Present: Jen Stuart, Garth Rustand, Klaus Mey, Dana Manhard

Staff Present: Chelsea Francis (for part of the meeting via video-call)

Regrets: Charlene Eden, Dave Hallinan, Luc Guilherme, Rich McCleary, Joan Bernard

*Quorum was not met at this meeting

Meeting convened at 7:35 PM

Adoption of September 11th 2023 Board Meeting Minutes

Draft meeting minutes from September 11th were briefly reviewed by Jen.

The minutes were adopted with no concerns noted.

Introduction of Secretary candidate

Erin Vieira, the candidate for the Secretary position, was present at the meeting and introduced herself. She provided an overview of her skills and experience relevant to the position, including for drafting meeting minutes, preparing agenda packages, preparing for AGMs, etc. She has gained this experience through her occupation as a facilitator working for the Fraser Basin Council (a provincial non-government organization). She commented that xc skiing is her favourite sport and that she has been enjoying the trails at Stake Lake for many years and would be happy to contribute to the functioning of the club.

Lighting Project update

Luc was not present at the meeting to discuss the lighting project. Jen relayed on his behalf that the club has money to pay for the installation of two lights at the dog trails parking lot however a contractor may not be available for installation before season opening. Klaus noted that the lights are solar-powered.

Review and discussion of 2023/24 staff budget

Chelsea was not present at the meeting to speak to this agenda item. Jen relayed that Chelsea is meeting with Dave later this week to go over the budget. (See Operations update, below, for Chelsea's report when she later joined the meeting remotely.)

Loppet

Klaus confirmed that the date for the loppet is confirmed to be Saturday February 3rd.

Discussion:

- Distance categories need to be determined. Recommendations for a long-distance (e.g., 30 km), medium-distance (e.g. 15 km), moderate-distance (e.g. 5-8 km) and mini (e.g. 1 km).
- Klaus has reached out to Scott Decker, who ran the last loppet in 2017, for assistance
- Dana suggested that effort needs to be put in to make the loppet fun. Some ideas were discussed including music, food stations, costumes, and including the terrain park in the course.
- Ideas for prizes were discussed including growlers, wine, sporting gear, OSC pins (gold, silver, bronze), and 'cookie medals' for kids. Ideally, some of these prizes would be donated by local businesses. Could go after Dolson's and Sun Peaks accommodations for prizes. Could also award a next-year membership to the top

local winners.

- Trail closures will need to be considered and organized for the day of the event (i.e., trails for exclusive use of loppet athletes)
- The loppet is already advertised in the Ski Cross Country BC magazine. Need to print posters, send them to other ski clubs or send them a file to print and hang up in their lodges (e.g., Larch Hills, Telemark, Sovereign, etc.).

Operations update

Chelsea joined the meeting remotely at 8 PM and provided the following update:

- Hiring is nearly complete; just one school position left to fill. Lots of returning staff this year. Chelsea is working on offer letters.
- Enough staff are in place to open early if snow conditions allow it. Night-shift will start before Christmas (Yay!)
- Training is set up with the same trainer as last year (for items such as snowmobile, chainsaw ticket, etc.)
- Ski school registration opens on Friday October 6th
 - The jump from \$0 to \$20 is a bit of a surprise to some people but the club has explained that it needs to recover their costs for this program in order for it to be sustainable. The club can waive the \$20 fees for a few children if it is cost-prohibitive for the family and if the school can't cover it.
 - The club has a mailing list of about 70 teachers; ski school is offered on a first-come first-serve basis. Emails went out to teachers in September.
 - The club does not need to advertise ski school as the list of teachers is long enough and all the spots have always filled up.
- Jen asked if Chelsea has received many emails about membership fees increasing; Chelsea replied that she has simply received a couple of inquiries but nothing negative.
- Calendar of events is almost finalized and will be released at the end of the month.
 - Masters clinic for skate ski development will be taught by Level 2 and 3 CANSI instructors January 19th – 21st. It will include a talk on nutrition, yoga, ground training and more. This is for more advanced adult skiers, not beginners.
- The Sun Peaks reciprocal agreement has been re-negotiated for this year.
 - Jen reminded Chelsea that any new reciprocal agreements need to be shared with Indy Pass prior to finalization as per our contract.

Special Olympics member pass rate

The local Special Olympics Nordic group has asked if the club could pay for memberships for Special Olympics athletes and for equipment. Currently there are two athletes.

Discussion:

- Board members generally in agreement with providing memberships but not gear. The club could potentially apply for funding to support the provision of gear to Special Olympics athletes.

Moved/seconded by Jen Stuart/Dana Manhard that:

Season's passes be paid for by the club for Special Olympics athletes

Carried unanimously.

Action item:

Jen will follow up with the Special Olympics group.

Pacific Sport

Dana reported that the Pacific Sport grant has been submitted.

Discussion:

- The grant requires a record of expenses and proof of matching funds
- Need to submit the grant application next year by March
 - This is a challenge because the club financials aren't ready by that time
 - Erin inquired how much the grant is for; Dana replied \$5000
- There is a sentiment that the amount of work to prepare and apply for the grant may not be worth it
 - Jen suggested we start the season and see how it goes, re-assess the desire to apply for the grant again in February.

Other/New Business

Jen mentioned that the honorarium approved by the Board has not been communicated to coaches and parents. This should be done as soon as possible to retain/recruit coaches for the upcoming season.

Klaus brought forward the issue of receiving reimbursements from the club for purchases made by board members or trails committee members. Reimbursements are taking too long, sometimes as long as 2-3 months which needs to be remedied.

Action item:

Erin to put reimbursements on the November board meeting agenda for discussion.

Meeting adjourned at 9:00 PM

Next board meeting: November 6th, 7:00 PM