



Directors Meeting

Date:	Monday, September 9, 2019
Time:	6:00 pm
Place:	Meeting Room B, Tournament Capital Centre

Directors:

Mike Duck, Vesta Giles, John Grover, Dana Manhard, Dillon Stuart, Alan Vyse, Tim Cole

Regrets: Maureen Light, Joan Bernard, Raegan Markel, Chelsea Francis, Rich McCleary, Luc Guilherme.

Meeting called to order at 7:05PM.

Opening remarks

3 stones documentary grateful for use of the day lodge, \$100 payment for use of facilities.

Gas tax - need to submit paperwork / receipts for the lighting. Also can submit anything for this year related to lighting upgrades. We received \$10,000 in support of lighting.

We should develop a strategic facilities plan; machine shed, warming shelters, racing tower, timing shed, etc. Have a meeting at stake to get a better idea of what to do. Have strategic planning meeting at the lodge - infrastructure

Membership

Paying for Facebook ads - need budget - promote registration, opening day, and other key items to draw in people. We have \$5000 in the budget for advertising.

Dana wrote an article on buying used equipment

Rates - should we change them?

Reviewed other clubs rates and we are one of the more inexpensive clubs in the interior. Money earned is highly dependant on snow conditions and actual member numbers. Some clubs have seen an increase in membership from lowering rates. We should be focused on improving the membership numbers. Review next year and look at the numbers and any needed adjustment. Would be nice to have more \$\$ for capital and just in case but can focus on efforts on grants and things for capital purchases.

Motion to keep rates at 2018/19 level - Alan, Dana seconded. Motion Carried.

Table the need to recruit a volunteer coordinator - running one race this year.

Strategy

Ways and means

Donations can get tax receipts. Need to let membership know this. Make sure that we do fundraising for something tangible.

We are not in the right position at the moment to apply for the gaming grant to buy a new snowcat. Not enough \$\$ in the bank right now, as we need 225K so they can match. We now have a goal to raise \$100k for a snowcat.

Strategic session should include a session on wish vs needs.

Operations

Treasure

Need to Transfer \$30k from operations to machine account. The 30k will be from 3 years running. Last years \$10k didn't transfer over. After the 30k transfer we have \$60 in reserve.

Mike made the motion, Alan Second - Motion carried.

Expense reports - Mike has made a new electronic spreadsheet in excel that people can use, can also still use the paper form as well. Mike has created coding so we can track things better. Mike is proposing a payment schedule so that everyone will know cutoff, and cycles. Also keeps treasurer accountable.

Direct deposit for payroll - still looking into it. HSBC rates are expensive. Still looking at where to port our business, need something to do e-transfers works with non profit clubs. Mike to explore options

Mileage - Current rate is far below the recognized Canada Revenue Agency rates. Move to bump travel rate to rate of 0.55. which is inbetween the CRA rate of 58 cents for first 5000km, and .52 cents for mileage after that. .55 is in the middle.

Alan made Motion to use 55 cents as the new rate for mileage. Vesta seconded. - Motion Carried

Infrastructure Strategic Plan session - Scheduled for October 19. 10:30am @ the lodge

Nov 4 board meeting will be the second Strategic planning meeting

Trails committee

Seacan has been painted and moved. Tower has been taken down.

Stadium layout - we have approval from Rec sites and trails to do some work to the stadium. Received \$2300 from CCBC to do playground features and stadium improvements. Dana and Tim working on ideas for new fun things, making things level, improve grooming and improved for racing events.

A few days of equipment work needed and lined up. Tim to get quote from contractor. Going to tie in work with West Frasier who is doing some work tuning up trails for us as well (South end of sidewinder) to clean up from logging.

Volunteers are out doing trail clean up currently

Staffing - need part time attendants, ski instructor/ ski skool, Christmas help and then someone for one night a week. Lee has the posting up.

Day-lodge maintenance - Lee is working on getting the lodge ready for action and putting up signs. New storage boxes are good and mouse proof

Jr Development - 1 day a week training sessions has been running thru the summer.

Operations - no report

Email discussions - none

Accept meeting minutes from June - John motioned Dillon Seconded. - Passed

New Business

Volunteer hours are due Oct 1. Mike to send reminder and possible google doc for tracking

Meeting adjourned at 8:26pm. Minutes recorded by Dillon Stuart

Action Items

Name	Who	Status
Snowcat replacement	(on hold)	on Hold

Name	Who	Status
Lodge Rental Policy	Dillon, Mike	Complete
Strategic Planning Session tasks	Duck, Giles, Guiherme, light, Manhard, Palechuk, Stuart, Vyse	Scheduled
KBRA (increase Awareness)	Dillon	carry forward
Volunteers Insurance	Mike	Complete
BMO Signatures	Mike / Vesta	carry forward
Basement Gate install	Alan, Luc	carry forward
recruit a volunteer coordinator	Giles	New
Formalize Agreement with KCKC	Vesta	carry forward

Next Scheduled Meeting Dates:

**Note: new location at Tournament Capital Centre, Meeting Room B

October, 07 2019

November 04, 2019

December 02, 2019
