



## **Directors Meeting**

Date:	Monday, June 3 <sup>rd</sup> , 2019
Time:	7:00 pm
Place:	Upper foyer, Tournament Capital Centre

### **Directors:**

Joan Bernard, Tim Cole, Vesta Giles, Maureen Light, Raegan Markel, Dillon Stuart, Alan Vyse

**Regrets:** Mike Duck, Chelsea Francis, John Grover, Luc Guilherme, Dana Manhard, Rich McCleary, Lynda Ritchie

Meeting called to order at 7:02 pm.

### **Opening remarks**

At CCBC AGM Vesta learned that clubs can only use the last three years' contributions to restricted funds when applying for grants. Maureen will look into it.

### **Membership**

Online registration can be set up anytime once we decide on fees. There will be a recommendation from the Trails committee once they have their next meeting; we can vote by email. September 1 registration opening would allow for kids in the training program to sign up at the same time. Discussion of raising fees or not. We have been the same for three years and we are at the low end compared to other areas. We need to decide before September as Joan will not be available.

### **Strategy**

Maureen attended a grant writing seminar for capital projects. We've addressed the issues why we didn't receive the grant last year. The application deadline is July 31. Need to include three quotes for a snow cat and a letter saying we would qualify for financing.

### **Operations**

Financial – code 5740 on the previous financial statement is Zone 4 credit card fees. This should be separated from CCBC amounts as it does not go to CCBC.

Trails - meeting again before July.

No KBRA Stomp this year.

West Fraser will have equipment in the area this summer.

Saw course - could be upcoming.

### **Board Business**

**Motion from Alan to accept May meeting minutes. Seconded by Maureen. Carried.**

New business - KBRA is very interested in collaborating. They have applied to Rec Sites and Trails to convert snowshoe trails to bike trails in the summer.

Snowshoers need help wayfinding. Tim is willing to be snowshoe coordinator. Having more non-motorized users will help prevent damage and vandalism. More signs are needed, we could also create a trail safety video.

Trail maintenance - promote earlier on. Ski trails are mostly adopted. Snowshoe trails need maintenance with power saws.

Volunteer hours will be added up again in September.

CCBC AGM - most clubs pay student coaches but not as staff - honourariums based on hours (gas money), which is what we are currently doing.

Discussion of seasonal workers - is their contract clear that we can terminate, how much notice do we need to give.

Discussion of coaching certification (CCBC), we should hold a training day here.

Dog trails setup - discuss in the fall. Could put papers under windshield wipers indicating how to pay.

Meeting adjourned at 7:58pm.

Minutes recorded by Raegan Markel.

“Cross country skiing is great if you live in a small country.” – Steven Wright

### **Next Scheduled Meeting Dates:**

September 9, 2019

October 7, 2019

November 4, 2019

December 2, 2019

## **Reports:**

### **1.1 President's Report**

The CCBC workshop and AGM were excellent this year. A large crowd attended from all corners of the province. I'd love it if we could have a larger OSC contingent there next year. I'm attaching the notes from it. The talk with the employment lawyer was excellent as well.

One of the red flags I had during the workshop was hearing about a 3 year limit on funds in reserve to count as matching funds for the gaming grants.

Also, something Wannas keeps reminding us – sport and physical activity are on the decline in Canada – all except for Cross Country Skiing which growing.

Here is a link to the presentations:

<http://www.crosscountrybc.ca/ccbc-2019-club-development-workshop-presentations>

### **3.2 Publicity Report**

Nothing to report but at the CCBC Workshop I somehow volunteered (along with a student from Telemark) to come up with a template for a marketing plan so I will be working on that starting in July.

### **3.3 Social Coordinator**

Hello all!

I've been meeting with apparel producers around Kamloops for our anticipated merchandise run for next season. Steve Gillis, has done stuff for us in the past and has our production file and logo already. He has the largest selection and options for the best price. There was so much to consider when it came to the apparel production, that he and I decided it might be best for him to leave some samples for us and be available to answer questions at the

start of our next or July board meeting. What does everyone think about that? He would come just for the start of a meeting.

Hope you're enjoying the summer weather, I personally really just miss the snow.

All the best  
Chelsea

## **4.1 Ways and Means**

Hello,

Nothing really to report except I attending a grant writing seminar with BCLC, BC Lottery Corporation.

I attended the Gov't grant writing seminar on Thursday, learned some good information on the grant writing process.

This year the Capital Project grant application acceptance time is from June 1 to July 31st.  
If we have our application in early I can work with them on boosting our application if necessary.

What I need for application: Please and thanks.

- Current board members, names and addresses
- Number of voting members that attended last AGM
- Volunteer hours for the club, all departments, general descriptions
- Latest Constitution and Bylaws, have they changed after AGM?

Alan

- Current quotes for three groomers, please

?

- I need the number of school kids who came out to ski from the community for last season

Mike

- Financial statements from last fiscal year end with the restricted funds account need to be clearly marked
- Have we used any of the restricted funds - or added to it?
  - I need minutes of meeting when we did that, I can look but if Finance can confirm dates for me, that would be very helpful

Vesta, Alan & Mike?

- Letter from bank stating we qualify for a loan of matching amount we need from BCLC, once we have groomer quotes we will know what we need.
- Vernon names for the club president, Vernon received funds last year for a new groomer, maybe they are willing to share info on their application process??

That's it, will have it in as soon as possible, I appreciate the time restrictions I am asking from some and am very grateful.

thank you,  
Maureen

## **5.2 Trails Report**

I don't have major to report. the trails are drying and we will be starting summer maintenance in a few weeks. There is some action now as the Astronomical Society is working on the dome.

Alan

## **6.2 Action List**

### **Action List**

Formalize agreement with KCKC	Vesta
Snow cat replacement	(On hold)
Strategic Planning Session tasks	Duck, Giles, Guilherme, Light, Manhard, Palechuk, Stuart, Vyse
Basement gate installation	Alan, Luc
BMO signatories	Mike, Vesta, Alan

## **7.2 New Business**

One item from me for tomorrow:

I spoke with Scott Baker with the KBRA. They are very keen to collaborate with us. Not sure what that can entail but they seem very open to ideas. They seem to have a large membership base that would be great candidates for membership in our club. Some ideas so far:

- social media sharing
- special events for KBRA Members (show your KBRA card and save 20% on ski rentals?, KBRA into day - lessons and a ski package for cheap)
- KBRA group ski nights
- KBRA kids league social media share / maybe a special rate for new KBRA kid members?
- Donate a membership
- Trail maintenance days (they help with ours, we help with theirs)

If you have any ideas I would love to hear them.

Scott mentioned that they want to put on a saw course (safe bucking I assume), if we had any members interested we could split the costs of putting it on. Maybe Alan can share this with the trails crew/ staff unless everyone is already certified?

He also mentioned that they recently put in the paperwork with rec sites and trails to make the stake lake stomp trails official. We have a new official neighbour.

They are not planning on doing the stake lake stomp race this season. So we do not need to worry about renting out the lodge to them.

That's all from me,

D